

Annual General Meeting (AGM) MINUTES

Jan 26, 2024

Board Members Present:

Beth Wright (Chair) Don Hector (Secretary) Debbie Brooks Michaelanne Kerrigan Pete Deveau John Davis Sue Williams

Beth Wright Chaired the meeting.

There were 132 members in attendance.

The meeting came to order at 10:30

- 1. Beth welcomed everyone and made opening remarks. Beth provided a brief overview of the past year. The ALC is getting back on track and not closing. The CEBA loan has been fully paid. All motions are recorded.
- 2. Beth introduced Tamara Bos, Executive Director.
- 3. Tamara introduced ALC Staff Sheran Moore Centre Operations; Stacey Gore Facility Support and Rentals; Sarah Williams Footcare Coordinator, Pollyanna Bains Kitchen Coordinator, and Mark Jeffrey Maintenance.
- 4. An agenda was presented. MOTION to Move Agenda Topic #15 "Questions from the floor " to Agenda Topic # 2 prior to agenda discussions. Moved by Lynn Obrien, Seconded by Tammy Wilson. The motion was defeated. **MOTION** to Approve the Agenda. Moved by Michaelanne Kerrigan, Seconded by Mike O'Neil. Carried.
- 5. **MOTION** to Approve the Minutes of the previous AGM (November 22, 2022). Moved by Pete Deveau, Seconded by Sue Williams. Carried.
- 6. Presentation of the Audited 2022/2023 Financial Statements as prepared by Jeff Malott. Austin Urbach. Austin provided a brief overview.

Questions and Discussion:

Vince Gillis : Was financial package available prior to meeting. A: packages were available on request prior to meeting. Will make efforts to make it clearly known that members can request copies in advance for next AGM meeting.

Lynn O'Brien: Why are wages increased year over year? A: We were using the Canada Employment Wage Subsidy to pay more of our salary costs. This subsidy was discontinued in 2022. The financial statements present activity for the 2022/2023 year. Wages will show as being down for the 2023/2024 year.

Rick Eddington: Professional Fees have gone up. What constitutes those fees ? A: Costs included 2022/2023 auditor fees plus bookkeeping costs.

Discussion on Affordability of User Fees and memberships. Supportive comments from members and there are subsidies for those members in dire need.

Motion to Approve Audited 2022/2023 Financial Statements. Moved by Cherry McCabe, Seconded by Pete Deveau. Carried.

- Motion to empower the ALC Board to vet and hire the auditing firm Malott Professional Corporation for the 2023/2024 fiscal year. Moved by Mike O'Neil, Seconded by Helen Sokolowski. Carried
- Update from Don Hector as Chair of the ALC Building and Property Committee. Don provided an update on improvements to the ALC centre over the past year funded through the Municipality of Chatham Kent and as per our lease agreement. (new Front Door system, Auditorium and Parking Lot LED lights, new parking lot lines). Discussion: Evelyn Corbett. Consider some improvements in the back patio area fronting the river for a quiet area. Suggestion to consider solar panels for energy savings. Cecile Cyr. Suggested to look at accessibility improvements to washroom areas. A: All of these suggestions will be forwarded to the Building and Property Committee for consideration.
- Executive Directors Report (attached / part of information handout) Tamara Bos update: Centre is positioned well. Programs are increasing, running out of room for programs, CEBA has been paid off, 50% of staff wages are paid through Grants. Staff numbers have gone from 10 to 6 over the past year.

Lynn Obrien: Question on Membership numbers . A: 254 members in May to 787 to date (Jan 26) Suggestion from Lynn O'Brien to look at Corporate Initiatives as a revenue source in addition to Annual Grants.

Phyllis Castle: How did the ALC spend the \$40,000 CEBA money. A: Money was spent on wages, operating expenses.

Anita Scott : Added that no user fees (income) was being received during Covid as they were on hold and that CEBA was an important source of revenue for the ALC.

Cecile Cyr: encourages people to fill out survey at front desk.

Pete Deveau: ALC needs support in the area of volunteers . Prior to Covid the Centre had over 250 volunteers.

Question to Executive Director on her Vision for the Centre: A: Make the ALC to what it once was, make it even better, let it be prosperous, make it happen for the members, needs ideas (and is open for suggestions).

Motion to Reinstate all Seniors that have been banned from the Centre. Motion by Lynn Obrien, Seconded by Lillian Georges. Discussion on reasons: Violation of Code of Conduct. Motion defeated.

Motion to approve Executive Directors Report. Motioned by Anne Coulter; Seconded by Sue Williams. Carried.

10. Motion to approve the revised By-Law (with corrections) Moved by Louise Hansen Seconded by Pete Deveau. Carried. Bylaw will be updated with a change that Board members require a Criminal Police Check and NOT a Working Vulnerable Persons Police Check. (Page 9, section 25, 3rd bullet has been amended accordingly). Minor edits included some grammatical, sentence structure, number adjustments .

- 11. Motion to repeal previous By-Law Approved at the November 22, 2022 AGM. Moved by Rick Eddington, Seconded by Stephanie Quenneville. Carried .
- 12. Update from the Chair of the Policy Committee.

Bidhi Bains provided an overview of the new Policy Documents developed over the past year. These new policy documents will be updated on the ALC website.

- 13. The 2023/ 2024 ALC Board of Directors were introduced by Beth Wright:
 - 1. Don Hector
 - 2. Pete Deveau *
 - 3. Michaelanne Kerrigan
 - 4. John Davis
 - 5. Debbie Brooks
 - 6. Marlene Foster *
 - 7. Judy Montague*
 - 8. Irene McClymont*
 - 9. Nancy Hrytzak*

Beth Wright and Bidhi Bains have ended their two – 3 year terms and are stepping down. Sue Williams is stepping down as a Board Director.

Motion to accept the five new members (with *) Moved by Mike O'Neil, Seconded by Louise Hansen Carried.

14. Update on the ALC Strategic Plan approved July , 2023 by the Board.

Not included in the ALC member package but will be included on the website. Discussion on Updating of Strategic Plan each year and need to assess our achievements of goals and tactics within that document.

15. Questions from the Floor.

Stephanie: Question on the gym A: The program was being used very little and contacted the Grant Provider and received permission to sell the assets.

Lynda: Comment re: maintaining the flags at the front of the centre.

16. Motion to Adjourn: Cecile Cyr